



**DEPARTMENT OF PERSONNEL**

209 E. Musser Street  
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**MEMO PERD #05/99**

January 21, 1999

TO: Personnel Commissioners  
Department and Division Heads  
Agency Personnel Liaisons  
Agency Personnel Representatives  
Designee for Rules Distribution  
Employee Representatives

FROM: Jeanne Greene, Acting Director  
Department of Personnel

SUBJECT: PRELIMINARY PERSONNEL COMMISSION AGENDA

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The items listed below are tentatively scheduled for the February 11, 1999, Personnel Commission meeting. The meeting will be held at the Nevada Commission on Tourism, 401 N. Carson Street, Carson City, Nevada, Commission Chambers, 2<sup>nd</sup> Floor. The meeting is scheduled to begin at 9:30 a.m.

- I. Call to Order - 9:30 a.m.
- II. \*Adoption of Agenda
- III. \*Minutes of Previous Meeting
- IV. \*Classification Appeal

Western Nevada Community College - Fallon  
*Thomas Lynch, Accounting Clerk III*

- V. \*DMV Services Technician/Supervisor Classification Study
  - A. Amendment to DMV Services Technician/Supervisor Class Specification